



A meeting of the **EMPLOYMENT COMMITTEE** will be held in **THE CIVIC SUITE (LANCASTER/STIRLING ROOMS), PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON, PE29 3TN** on **WEDNESDAY, 23 JULY 2025** at **7:00 PM** and you are requested to attend for the transaction of the following business:-

AGENDA

APOLOGIES:

Contact Officer: L Adams
01480 388234

1. MINUTES (Pages 5 - 12)

To approve as a correct record the Minutes of the meeting of the Committee held on 25th February 2025 & 15th May 2025.

Contact Officer: L Adams
01480 388234

2. MEMBERS' INTERESTS

To receive from Members declarations as to disclosable pecuniary, other registerable and non-registerable interests in relation to any Agenda item. See Notes below.

Contact Officer: L Adams
01480 388234

3. WORKFORCE INFORMATION REPORT (QUARTER 4) (Pages 13 - 30)

To consider an update on HR matters impacting on the performance of the organisation.

Contact Officer: L Harfield
01480 388569

4. WORKFORCE PROFILE REPORT (Pages 31 - 42)

To consider and comment on the Workforce Profile.

**Contact Officer: L Harfield
01480 388569**

**5. USE OF CONSULTANTS, HIRED STAFF & TEMPORARY STAFF 2024/2025
(Pages 43 - 50)**

Members are asked to comment on the report and note its contents.

**Contact Officer: S Jones
01480 388214**

6. WORKFORCE STRATEGY & ACTION PLAN UPDATE (Pages 51 - 62)

To receive an update on the Workforce Strategy.

**Contact Officer: L Harfield
01480 388569**

7. HR POLICY UPDATES (Pages 63 - 80)

The Committee is asked to consider and endorse the updated policies.

**Contact Officer: L Harfield
01480 388569**

8. REPRESENTATIVES OF EMPLOYEES

At the request of representatives of employees to consider a range of issues.

Contact Officer:

15 day of July 2025

Michelle Sacks

Chief Executive and Head of Paid
Service

Disclosable Pecuniary Interests and other Registerable and Non-Registerable Interests.

Further information on [Disclosable Pecuniary Interests and other Registerable and Non-Registerable Interests is available in the Council's Constitution](#)

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The District Council also permits filming, recording and the taking of photographs at its meetings that are open to the public. Arrangements for these activities should operate in accordance with [guidelines](#) agreed by the Council.

Please contact Anthony Roberts ,Democratic Services, Tel: 01480 388169 / email Anthony.Roberts@huntingdonshire.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee/Panel.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the [District Council's website](#).

Emergency Procedure

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.